

Volunteer Role: GraceKids Classroom Assistant

Ministry: GraceKids
Staff Ministry Leader/Owner: Tracy Anderson
Ministry Lay Leader: N/A
Time Commitment: One year
Serving Frequency: Weekly
Average Hours: 1.5 – 2 hours
Minimum Age: N/A

Summary

Keep GraceKids Stockroom organized and classrooms supplied with basic items

Position Qualifications

No formal requirements

Spiritual Gifts that Might Help in This Role

- Serving
- Helps
- Administration

Additional Information

- A volunteer in this role would be responsible for the following:
 - Preparing snack crates for 4 classes before Sunday each week.
 - Returning used items to supply bins in GraceKids Supply Room.
 - Checking on and replenishing basic supplies in classrooms.

Volunteer Role: GraceKids Flex Sub

Ministry: GraceKids
Staff Ministry Leader/Owner: Lee Simmons
Ministry Lay Leader: Not Applicable
Time Commitment: 1 Year
Serving Frequency: Monthly
Average Hours: 1.5 hours per month
Minimum Age: Middle School or older

Summary

Get to know and love on kids as you tell them the good news about the Best Life: a Life with God. Flex subs serve in classrooms one Sunday a month during one service. They offer support to volunteers who are sick or out of town, by filling in holes in the schedule and covering last-minute needs on Sunday mornings.

Position Qualifications

- Satisfactory completion of the Volunteer Application, reference checks, background check and interview process
- Annual Training
- Must have attended Grace for at least 6 months

Spiritual Gifts that Might Help in This Role

- Serving
- Teaching
- Exhortation
- Leadership
- Word of Wisdom or Knowledge
- Faith
- Administration
- Pastor
- Evangelist

Additional Information

- Flex Subs sign up for shifts on a schedule that is posted at the end of the month for holes in the coming months' schedule. During Sunday mornings (especially during cold and flu season), Flex Subs may be asked to jump into classrooms.
- Volunteers are expected to regularly attend Sunday morning worship, in addition to their service.
- New Team Leaders will be given job training/shadowing before serving.
- Flexibility and availability is helpful in this role.

Volunteer Role: GraceKids Grace Place Leader

Ministry: GraceKids
Staff Ministry Leader/Owner: Lee Simmons
Ministry Lay Leader: N/A
Time Commitment: One year
Serving Frequency: Weekly
Average Hours: 2 hours per week
Minimum Age: High school or older

Summary

Get to know and show love to kids as you tell them the Good News about the Best Life: a life with God! Serves our 3rd-5th grade worship team. As kids get bigger, they need more investment from grown-ups in order for them to grow toward God. As a result, we ask this team of volunteers to serve one service every week.

Position Qualifications

- Must have attended Grace Community Church for a minimum of six months.
- Complete a Volunteer Application (with references listed for a reference check)
- Background Check
- Interview Required
- Mandatory Training

Spiritual Gifts that Might Help in This Role

- Serving
- Teaching
- Exhortation
- Leadership
- Word of Wisdom or Knowledge
- Faith
- Administration
- Pastor
- Evangelist

Additional Information

- Volunteers in this role would need to come prepared with the lessons that GraceKids posts on Wednesday each week.
- Grace Place Team members engage kids, lead a small group of single sex, grade-specific kids, help with worship, games, lessons and free-time.
- Need a variety of gifts on this team, but some teammates need to be fun and outgoing.
- We ask volunteers to continue attending worship at 11:00 for their own spiritual nourishment and growth.

Volunteer Role: GraceKids Infant Team

Ministry: GraceKids
Staff Ministry Leader/Owner: Lee Simmons
Ministry Lay Leader: N/A
Time Commitment: One year
Serving Frequency: Twice a month
Average Hours: 3 hours per month
Minimum Age: High school student or older

Summary

Get to know and show love to kids as you tell them the Good News about the Best Life: a life with God!
Serves our smallest family members.

Position Qualifications

- Must have attended Grace Community Church for a minimum of six months.
- Complete a Volunteer Application (with references listed for a reference check)
- Background Check
- Interview Required
- Mandatory Training

Spiritual Gifts that Might Help in This Role

- Serving
- Teaching
- Exhortation
- Leadership
- Word of Wisdom or Knowledge
- Faith
- Administration
- Pastor
- Evangelist

Additional Information

- Volunteers are assigned to serve during a specific service twice a month (1st and 3rd or 2nd and 4th Sunday).
- Volunteers must attend annual training and are expected to continue attending Sunday morning worship.

Volunteer Role: GraceKids Kiosk Welcome Team

Ministry: GraceKids
Staff Ministry Leader/Owner: Lee Simmons
Ministry Lay Leader: N/A
Time Commitment: One year
Serving Frequency: Twice a month
Average Hours: 1.5 hours per month
Minimum Age: 16

Summary

Greet families and help troubleshoot the GraceKids check-in kiosks on Sunday morning.

Position Qualifications

- Must have attended Grace Community Church for a minimum of six months.
- Complete a Volunteer Application (with references listed for a reference check)
- Background Check
- Interview Required
- Mandatory Training

Spiritual Gifts that Might Help in This Role

- Serving
- Teaching
- Exhortation
- Leadership
- Word of Wisdom or Knowledge
- Faith
- Administration
- Pastor
- Evangelist

Additional Information

- Volunteers are assigned to serve two Sundays a month, arriving before service and staying at the kiosks until about 20 minutes after service begins.
- Volunteers must attend annual training event in August.
- Volunteers in this role are expected to do the following:
 - Set up and turn on kiosks before service (training is provided).
 - Man a Kiosk station and greet families as they sign-in.
 - Help families find their classroom(s).
- The Kiosk Welcome Team is a great place for a friendly, warm, computer-savvy person to serve. Patience with rushed families and technological issues would be very helpful.

Volunteer Role: GraceKids Supply Shopper

Ministry: GraceKids
Staff Ministry Leader/Owner: Tracy Anderson
Ministry Lay Leader: N/A
Time Commitment: One year
Serving Frequency: Monthly
Average Hours: 2-3 hours per month
Minimum Age: N/A

Summary

Shop for classroom supplies at a warehouse club (Sam's/Costco) every 4 or 5 weeks

Position Qualifications

No formal requirements

Spiritual Gifts that Might Help in This Role

- Serving
- Helps

Additional Information

- This volunteer shops for GraceKids classroom supplies at a warehouse club, brings the supplies to Grace and puts them away in the GraceKids Supply Room (apple juice, Cheerios, baby wipes, tissues, napkins, etc.).
- Volunteer would need to have a membership to a warehouse club. He/she could use a church credit card or use his/her own and get reimbursed by the church.

Volunteer Role: GraceKids Outloud Worship Team Leader

Ministry: GraceKids
Staff Ministry Leader/Owner: Lee Simmons
Ministry Lay Leader: N/A
Time Commitment: One year
Serving Frequency: Monthly
Average Hours: 3 hours per month
Minimum Age: High school or older

Summary

Get to know and show love to kids as you tell them the Good News about the Best Life: a life with God! Serves our 3rd-5th grade worship team. Meets with them once a month during the 11:00 service to help them practice and learn new songs to lead in Grace Place and during All Family Worship services.

Position Qualifications

- Must have attended Grace Community Church for a minimum of six months.
- Complete a Volunteer Application (with references listed for a reference check)
- Background Check
- Interview Required
- Mandatory Training

Spiritual Gifts that Might Help in This Role

- Serving
- Teaching
- Exhortation
- Leadership
- Word of Wisdom or Knowledge
- Faith
- Administration
- Pastor
- Evangelist

Additional Information

- Volunteers in this role would need to come to the monthly practice prepared with familiar worship songs for the kids to learn/practice and a good idea about motions to teach the kids.
- Being organized would be helpful in this position.

Volunteer Role: GraceKids Sanitizing Team

Ministry: GraceKids
Staff Ministry Leader/Owner: Tracy Anderson
Ministry Lay Leader: N/A
Time Commitment: One year
Serving Frequency: Bi-weekly or monthly
Average Hours: 3-4 hours per month
Minimum Age: N/A

Summary

Cleaning and sanitizing of classroom toys

Position Qualifications

No formal requirements

Spiritual Gifts that Might Help in This Role

- Serving
- Helps

Additional Information

- A volunteer in this role cleans toys with a non-toxic cleaner and washcloth on a regular basis and cleans toys with a sanitizing agent on a less frequent basis.
- If you love organizing and cleaning, this is the role for you!

Volunteer Role: GraceKids Small Group Leader (Toddlers-2nd Grade)

Ministry: GraceKids
Staff Ministry Leader/Owner: Lee Simmons
Ministry Lay Leader: N/A
Time Commitment: One year
Serving Frequency: Twice a month
Average Hours: 4 hours per month
Minimum Age: Middle school or older

Summary

Get to know and show love to kids as you tell them the Good News about the Best Life: a life with God!

Position Qualifications

- Must have attended Grace Community Church for a minimum of six months.
- Complete a Volunteer Application (with references listed for a reference check)
- Background Check
- Interview Required
- Mandatory Training

Spiritual Gifts that Might Help in This Role

- Serving
- Teaching
- Exhortation
- Leadership
- Word of Wisdom or Knowledge
- Faith
- Administration
- Pastor
- Evangelist

Additional Information

- Volunteers are assigned to serve during a specific service twice a month (1st and 3rd or 2nd and 4th Sunday).
- Volunteers must attend annual training and are expected to continue attending Sunday morning worship.
- You will prepare to talk with a small group of kids in your class about the big idea of the lessons. Lessons are posted on Wednesday.
- We ask our small group leaders to pray for each kid in your small group by name.
- Curiosity and silliness can be very useful.

Volunteer Role: GraceKids Sunday School Class Prep

Ministry: GraceKids
Staff Ministry Leader/Owner: Tracy Anderson
Ministry Lay Leader: N/A
Time Commitment: One year
Serving Frequency: Weekly
Average Hours: 1-1.5 hours
Minimum Age: N/A

Summary

Preparing classrooms for Sunday School each week

Position Qualifications

No formal requirements

Spiritual Gifts that Might Help in This Role

- Serving
- Helps
- Administration

Additional Information

- A volunteer in this role would be responsible for the following:
 - Putting lessons and lesson materials in classrooms
 - Putting rosters in classrooms
 - Taking chairs down
 - Making note of any low supplies in classes and GraceKids Supply Room (104)

Volunteer Role: GraceKids Supply Shopper

Ministry: GraceKids
Staff Ministry Leader/Owner: Tracy Anderson
Ministry Lay Leader: N/A
Time Commitment: One year
Serving Frequency: Monthly
Average Hours: 2-3 hours per month
Minimum Age: N/A

Summary

Shop for classroom supplies at a warehouse club (Sam's/Costco) every 4 or 5 weeks

Position Qualifications

No formal requirements

Spiritual Gifts that Might Help in This Role

- Serving
- Helps

Additional Information

- This volunteer shops for GraceKids classroom supplies at a warehouse club, brings the supplies to Grace and puts them away in the GraceKids Supply Room (apple juice, Cheerios, baby wipes, tissues, napkins, etc.).
- Volunteer would need to have a membership to a warehouse club. He/she could use a church credit card or use his/her own and get reimbursed by the church.

Volunteer Role: GraceKids Teacher (Toddlers-2nd Grade)

Ministry: GraceKids
Staff Ministry Leader/Owner: Lee Simmons
Ministry Lay Leader: N/A
Time Commitment: One year
Serving Frequency: Twice a month
Average Hours: 4 hours per month (includes lesson prep)
Minimum Age: 16

Summary

Get to know and show love to kids as you tell them the Good News about the Best Life: a life with God!

Position Qualifications

- Must have attended Grace Community Church for a minimum of six months.
- Complete a Volunteer Application (with references listed for a reference check)
- Background Check
- Interview Required
- Mandatory Training

Spiritual Gifts that Might Help in This Role

- Serving
- Teaching
- Exhortation
- Leadership
- Word of Wisdom or Knowledge
- Faith
- Administration
- Pastor
- Evangelist

Additional Information

- Volunteers are assigned to serve during a specific service twice a month (1st and 3rd or 2nd and 4th Sunday).
- Volunteers must attend annual training and are expected to continue attending Sunday morning worship.
- You will prepare to teach a lesson that GraceKids sends out each Wednesday. The lesson is already targeted to the age you will teach.
- Creativity and story-telling skills are great qualities for someone in this role.

Volunteer Role: GraceKids Team Leader

Ministry: GraceKids
Staff Ministry Leader/Owner: Lee Simmons
Ministry Lay Leader: Not Applicable
Time Commitment: 1 Year
Serving Frequency: Bi-monthly
Average Hours: 6 hours per month
Minimum Age: 18 years and up

Summary

Help support the Staff Deacon of Children's Ministries on Sunday mornings! Team Leaders check in on volunteers, greet new families and show them to their classrooms, troubleshoot check-in kiosks, and handle problems as they arise.

Position Qualifications

- Satisfactory completion of the Volunteer Application, reference checks, background check and interview process
- Annual Training
- Must have attended Grace for at least 6 months

Spiritual Gifts that Might Help in This Role

- Serving
- Teaching
- Exhortation
- Leadership
- Word of Wisdom or Knowledge
- Administration

Additional Information

- Team Leaders serve 2 Sundays a month. During the week, they check communication from the staff deacon and volunteers. Occasional meetings with the staff team may be required to learn more about the vision and direction of the children's ministry.
- Volunteers are expected to regularly attend Sunday morning worship, in addition to their service.
- New Team Leaders will be given job training/shadowing before serving.
- Sunday mornings can be stressful, so someone who isn't easily frazzled will do well in this role.

Volunteer Role: GraceKids Welcome Host

Ministry: GraceKids
Staff Ministry Leader/Owner: Lee Simmons
Ministry Lay Leader: Not Applicable
Time Commitment: 1 Year
Serving Frequency: Bi-Monthly
Average Hours: 3 hours per month
Minimum Age: 18 years and older

Summary

Get to know and love on kids as you tell them the good news about the Best Life: a Life with God. The Welcome Host staffs the Children's Welcome Table, greeting new families, signing them up, and helping them find their way to classrooms. During down time, the Welcome Host completes additional tasks as requested (e.g., writing birthday notes for kids, etc.).

Position Qualifications

- Satisfactory completion of the Volunteer Application, reference checks, background check and interview process
- Annual Training
- Must have attended Grace for at least 6 months

Spiritual Gifts that Might Help in This Role

- Serving
- Teaching
- Exhortation
- Leadership
- Word of Wisdom or Knowledge
- Faith
- Administration
- Pastor
- Evangelist

Additional Information

- Welcome Hosts serve 2 Sundays a month during one service.
- Volunteers are expected to regularly attend Sunday morning worship, in addition to their service.
- New volunteers will be given job training/shadowing before serving.
- A warm and outgoing personality is helpful in this role.

Volunteer Role: GraceKids Reference Checker

Ministry: GraceKids
Staff Ministry Leader/Owner: Lee Simmons
Ministry Lay Leader: Not Applicable
Time Commitment: One-year commitment
Serving Frequency: Monthly
Average Hours: 1-4 hours per month
Minimum Age: 18

Summary

Calls the references listed on Volunteer Applications. Fills out a form for each call and hands them in to the GraceKids Leadership team.

Position Qualifications

- Completion of the Volunteer Application, including references
- Background Check
- Interview Required
- Must have attended Grace for at least 6 months

Spiritual Gifts that Might Help in This Role

- Administration
- Serving

Additional Information

- We are looking warm, personable people who don't mind talking on the phone.
- Annual Child and Youth Protection Plan training is required